

January 6, 2026

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, January 6, 2026, at 6:00 P.M. in accordance with Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Vice President Scheer moved to approve the December 16, 2025, Council meeting minutes as written, Councilwoman Edmiston seconded, and the motion passed unanimously.

Councilman Humphries made a motion to nominate Amanda Sands as President of Roanoke Town Council for 2026, Vice President Scheer seconded, and the motion passed unanimously. President Sands made a motion to nominate Nick Scheer as Vice President of Roanoke Town Council for 2026, Councilman Humphries seconded, and the motion was unanimously approved. President Sands appointed liaisons: Police Department – Brian Humphries, Fire Department – Terri Edmiston, Park Department – Amanda Sands, Utility Department – Tinisha Weigelt and Library – Nick Scheer.

Mr. Dave Mettler of Mettler Insurance was present with the Town's annual commercial insurance package totaling \$76,306.00 for 2026, which is an increase of 14% over last year's total. President Sands motioned to approve the package as presented, Councilwoman Weigelt seconded, and the motion passed unanimously.

Tim McCoy, Roanoke Baseball League Inc board member stated that registration will take place February 2, 2026 and run until March 2, 2026. Practices will start no earlier than March 16, 2026 and opening weekend is slated for April 18, 2026. They will finish the 2026 season no later than June 27, 2026. Since they are starting a new entity this year, McCoy requested to pay ½ the field rental fees in April and the other ½ in May. They will have the Certificate of Insurance to the Town by March 9, 2026. Council had no issues with this request.

Superintendent of Operations Popplewell presented the Huntington County Economic Development Corporation contract for 2026 in the amount of \$3,000.00 stating Mark Wickersham resigned in 2025 and they have yet to hire a replacement. After some discussion, Councilwoman Weigelt made a motion to sign the contract for \$3,000.00 as written, President Sands seconded, and the motion passed unanimously. Council appointed Councilwoman Terri Edmiston to serve on the HCEDC board for 2026.

Superintendent of Operations Popplewell updated Council regarding the Public Hearing that took place on December 18, 2025 relating to the pedestrian bridge removal driven by the Drainage Board. The Drainage Board gave the Town until February 19, 2026 to come up with a plan to raise the bridge or they would schedule for it to be removed. Councilman Humphries informed Senator Andy Zay of the situation but has not heard back from him. Council shared concerns about spending more resources on hiring a consultant when the Drainage Board may require it to be removed regardless. Council tabled the decision until the next Council meeting.

Superintendent Popplewell also requested to obtain bids for mowing and trimming ditches at the Roanoke Park stating he would like to see it be a 2-year contract. Council agreed.

Councilman Humphries stated that the Roanoke Beautification Foundation is participating in a Patronicity grant to replace the electric boxes by the trees downtown. The total amount to be raised is 50% of the \$40,000.00 cost. He would like to see the Town donate towards this RBF project, but the decision will be made at the next Council meeting.

President Sands made a motion to appoint Vice President Scheer to the Region 3-A Board for 2026, Councilwoman Weigelt seconded and the motion passed unanimously.

Clerk-Treasurer Milton requested to write off outstanding checks older than two years in total amount of \$875.00. President Sands motioned to approve the request, Vice President Scheer seconded, and the motion passed unanimously. Clerk-Treasurer Milton confirmed with Council that there were no changes with the Special Event Application for 2026.

Last on the agenda was the presentation of bills for payment. President Sands made a motion to pay the bills as listed on the allowance of claims payable voucher of \$315,308.65 and utility adjustments of \$150.00, Vice President Scheer seconded, and the motion passed unanimously.

President Sands moved to adjourn the meeting, Councilwoman Weigelt seconded, and the motion was duly adopted.

Note: These minutes are a summary of actions taken at the Town of Roanoke Council meeting. The full video archive of the meeting is available for viewing at <https://www.youtube.com/@TownofRoanoke> for as long as this media is supported.

Respectfully submitted,

Handwritten signature of Sarah Milton in cursive script.

Sarah Milton, Clerk Treasurer

(signatures on 3rd page)

Council Approve:

Amanda D. Santos

A. H. Santos



Devi K. Edmeston

Barbara H. H. H.