

April 4, 2023

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, April 4, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott (by phone), Councilman Nick Scheer, and Councilman Brian Humphries. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Superintendent of Operations Aaron Popplewell and Clerk-Treasurer Sarah Milton.

Councilman Scheer moved to approve the regular meeting minutes of March 7, 2023, as written. President Sands seconded, and the motion passed unanimously.

Kim Hostetler from the Huntington Department of Community Development presented Resolution 2023-02 to Adopt the Town of Roanoke Comprehensive Plan 2023 which was completed by Region 3A. President Sands made a motion to pass Resolution 2023-02 Adopt the Town of Roanoke Comprehensive Plan 2023, Councilman Humphries seconded, and the motion passed unanimously. Ms. Hostetler then introduced Ordinance 2023-03, a Zoning Ordinance adding Section 714 which prohibits shipping containers and semi-tractor trailers in residential areas on a long-term basis. Vice President Meitzler made a motion to pass Ordinance 2023-03 Zoning Ordinance adding Section 714: Shipping Containers, Semi-Tractor Trailers, and other Non-Conventional Structures, President Sands seconded, and the motion passed unanimously.

President Sands introduced Special Event Applications: Roanoke First Fridays (May, June, July & August 2023), Vintage and Handmade Market (June 17, 2023) and Renaissance in Roanoke (October 14, 2023, rain date of October 21, 2023). Vice President Meitzler made a motion to approve Roanoke First Friday's application, Councilman Scheer seconded, and the motion passed unanimously. President Sands made a motion to approve the Vintage and Handmade Market application, Vice President Meitzler seconded, and the motion passed unanimously. President Sands made a motion to approve the Renaissance in Roanoke application, Councilman Humphries seconded, and the motion passed unanimously.

John Nelson of Roanoke Beautification Foundation requested that either the Town have the park employee water flowers downtown or the Town donate funds to the Roanoke Beautification Foundation for watering the flowers. After much discussion, this decision was tabled until the next Council meeting.

Resident Tom Risk requested Council consider having the ditch on his property at 704 S. Main St filled in. The Council will investigate this and get back with him.

Roanoke Park Board member, Brian Milton, stated that the Park Board would be having a workday on April 22, 2023, and all volunteers are welcome. Milton also stated that the Park Board is working on fundraising opportunities for new playground equipment.

Superintendent of Operations Popplewell gave his report to Council stating that the new parking lot at Main Street and Vine Street has been pushed out until June due to the county surveyors' request for different drainage control.

Superintendent Popplewell requested funds for two new blower motors and provided Council with three quotes: Industrial Control Service \$2,277.50/each, USA Bluebook \$2,317.86/each and Granger \$2,715.10/each. Vice President Meitzler made a motion to approve the purchase of two blower motors from Industrial Control Service at a cost of \$2,277.50, President Sands seconded, and the motion passed unanimously.

Councilman Humphries stated that he will be talking to the park board regarding putting down a gravel walking path around the outside of the Roanoke Park. Councilman Humphries asked Council if they had an issue if he talked with the Fort Wayne Trails committee regarding the possibility of extending the trails from Fort Wayne to Roanoke. The Council's consensus was that this would be fine.

Councilman Scheer requested Superintendent of Operations Aaron Popplewell obtain quotes for needed repairs of the "puller's lane" bridge at the Roanoke Park.

President Sands made a motion to approve Ordinance 2023-02 Bond Anticipation Note Authorization that was introduced March 7, 2023, Vice President Meitzler seconded, and the motion passed unanimously. Upon Council's unanimous consent to Consider Ordinance 2023-04 Repealing and Replacing Section 74: Operation of Golf Carts and Utility Task Vehicles for final adoption on the same day as introduction, President Sands made a motion to approve Ordinance 2023-04 Repealing and Replacing Section 74: Operation of Golf Carts and Utility Task Vehicles, Councilman Humphries seconded, and the motion passed unanimously.

Clerk-Treasurer Milton requested from Council the date for Spring Clean-up. After discussion regarding whether to have the clean-up, no decision was made and this will be discussed later.

Last on the agenda was the presentation of bills for payment. Vice President Meitzler moved to pay the bills as listed on the allowance of claims payable voucher of \$275,323.75 and utility adjustments of \$275.48. President Sands seconded, and the motion was approved unanimously.

Vice President Meitzler then moved to adjourn the meeting. Councilman Scheer seconded, and the motion was duly adopted.

Respectfully submitted,



Sarah Milton, Clerk- Treasurer

Council Approve:

Amanda D Sands

Joan Meyle

Joan Appelt

Shirley D

Bruce E. [Signature]
