

April 2, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, April 2, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Terri Edmiston, and Councilwoman Tinisha Weigelt. Also, present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton. President Amanda Sands was absent.

Councilwoman Weigelt moved to approve the regular meeting minutes of March 5, 2024, as written. Councilwoman Edmiston seconded, and the motion passed unanimously.

Vice President Scheer introduced Ordinance 2024-03 Establishing a Designated Outdoor Refreshment Area asking Council for any questions or concerns. Councilman Humphries suggested that the days and times be listed under #7 as Monday - Saturday 11:00am – 9:00pm and Sunday 12:00pm – 6:00pm. He also suggested adding "A person may not consume an alcoholic beverage within a DORA that was purchased outside of the DORA" to #13a. After discussion regarding the map of where the DORA would be located, Councilman Humphries stated that he would type up the description using street addresses of the area discussed by Council. Councilwoman Weigelt will request permission from Roanoke Community Church regarding including the parking lot beside the church on Third Street. Roanoke Chamber member, Curtis Smith, volunteered to notify retailers that any interested retailers wanting to participate in the DORA need to send their name and address to the Town Clerk by Friday, April 12, 2024.

Vice President Scheer introduced the OnTurf Sports Special Event Application for the Discover Roanoke race on April 13, 2024. OnTurf Sports paid a \$100 application fee instead of the \$250 required application fee. Since On Turf Sports paid \$100 the past two years and the race is in the current month, Vice President Scheer made a motion to approve the OnTurf Sports Special Event Application as a one-time exception, with the understanding that the next application would require a fee of \$250, Councilwoman Edmiston seconded, and the motion passed unanimously.

Vice President Scheer introduced the Renaissance in Roanoke Special Event Application on October 12, 2024. After there were no concerns, Councilwoman Weigelt made a motion to approve the Renaissance in Roanoke Special Event Application, Councilman Humphries seconded, and the motion passed unanimously. Vice President Scheer then mentioned the additional date of May 3, 2024, to be included on the Farmer's Market Special Event Application. Council had no issues with the additional date.

Vice President Scheer closed the Town Council Meeting and opened the Public Hearing for the Establishment of the Cumulative Capital Development Fund. Clerk-Treasurer Milton provided information regarding reestablishing the proposed tax rate of .05 on each \$100 of assessed valuation as well as uses for the Fund. After

no other questions, Vice President Scheer then closed the Public Hearing and reopened the Town Council meeting.

Resident Rick Hartley inquired when the yard waste pickup would start. Superintendent of Operations Popplewell stated that they will be working on picking them up after the rain moves through. Resident Rick Hartley also mentioned that the center lines on South Main Street are very light. This will be addressed later in the year.

Councilwoman Weigelt stated that she met with Park Board President Dave Meitzler, Rick Fischer, Jon Perkins and Kaleb Dienelt regarding speakers and cameras at the park. No recommendations from the park board yet.

Superintendent of Operations provided an update regarding the delivery of the new utility vehicle stating that they made a few changes to help speed up the process. Superintendent of Operations Popplewell also presented a quote from Young's Landscaping for \$3,900.00 to trim the ditches. All other mowing quotes from business owners were not interested in trimming the ditches. Vice president Scheer moved to approve the quote from Young's Landscaping for \$3,900.00, Councilwoman Weigelt seconded, and the motion passed unanimously.

Councilman Humphries stated that he and Rick Fischer attended the Huntington County Drainage Board meeting to share their concerns regarding the creek behind 247 N Main that had previously been inspected. The Huntington County Drainage Board is looking into the issue and Tom Wall mentioned possibly putting in a retention pond upstream. Councilman Humphries asked Council if there were any questions regarding the Roanoke Fire Department's quarterly reports. Council had no questions or comments.

Vice President Scheer made a motion to pass Ordinance 2024-02 Establishing Cumulative Capital Development Fund on same day as introduction, Councilwoman Weigelt seconded, and the motion passed unanimously.

Clerk-Treasurer Milton presented the Roanoke Redevelopment Commission Annual Report for 2023, stating that this was a new requirement before she filed it in Gateway. Council had no questions. Clerk-Treasurer Milton stated that the 2024 Spring Cleanup would take place on Wednesday, May 15th from 8:00am – 3:00pm. Clerk-Treasurer Milton stated that the office will close early on April 8, 2024, due to the solar eclipse and asked Council if they would allow the employees to leave early as well. Vice President Scheer made a motion to allow the employees to work ½ day, leaving at 11:00am on April 8, 2024, Councilman Humphries seconded, and the motion passed unanimously.

HARTA (Huntington Area Recreation Trails Association) requested funding and permission to install trail signs in the Town of Roanoke. The total cost of the 3 signs would be \$3,000.00. After much discussion, Councilwoman Weigelt made a motion to explore the option of placing the trail signs in the Town of Roanoke, Councilman Humphries seconded and the motion passed unanimously. No decision on funding was made at this time.

Last on the agenda was the presentation of bills for payment. Councilman Humphries moved to pay the bills as listed on the allowance of claims payable

voucher of \$461,882.15 and net utility adjustments of \$4,243.88. Councilwoman Weigelt seconded, and the motion was approved unanimously.

Councilwoman Weigelt moved to adjourn the meeting. Councilwoman Edmiston seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT
Sarah Milton, Clerk-Treasurer

Council Approve:

[Signature]

[Signature]

[Signature]
