

August 1, 2023

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, August 1, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott (by phone), Councilman Nick Scheer, and Councilman Brian Humphries. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Superintendent of Operations Aaron Popplewell and Clerk Treasurer Sarah Milton.

Councilman Scheer moved to approve the regular meeting minutes of July 5, 2023, as written. Vice President Meitzler seconded, and the motion passed unanimously.

Paige Sansone, CPA of Baker Tilly presented the preliminary financial impact analysis regarding the proposed Town of Roanoke - Jackson Township Fire Protection Territory. Scenario #1 would see a 23.9% property tax increase for Jackson Township and a 13.6% increase (depending on home values) for the Town of Roanoke with an operating budget of \$1,067,500.00. Scenario #2 would see a 17.1% property tax increase for Jackson Township and a 9.7% increase (depending on home values) for the Town of Roanoke with an operating budget of \$771,500.00. If both entities decide to move forward, there would be three public hearings and the adoption hearing between January – March 2024.

Kim Hostetler of the Huntington County Department of Community Development office introduced Ordinance 2023-06 Rezoning of 125 W. First Street from R8-CB. Vice President Meitzler made a motion to pass Ordinance 2023-06 Rezoning of 125 W. First Street from R8-CB, President Sands seconded, and the motion passed unanimously. Ms. Hostetler then introduced Ordinance 2023-07 Rezoning of 8904 N US Hwy 24 E from R8-GB. Vice President Meitzler made a motion to pass Ordinance 2023-07 Rezoning of 8904 N US Hwy 24 E from R8-GB, Councilman Scheer seconded, and the motion passed unanimously.

Homeowners Jeff & Connie Baumgardner updated Council regarding 184 W. Second Street stating the greenhouse had been removed and they plan to obtain a permit to put a roof back on in the next 2-4 weeks. Vice President Meitzler moved to extend the Order of Enforcement mandating they have the roof completed and solarium area completely enclosed by the October 3, 2023, Council meeting (two months). They shall appear at the October 3, 2023, Council meeting at 6:00pm to give an update on the progress of the work completed. Councilman Humphries seconded, and it was passed unanimously. Kim stated that the DCD shall be called for an inspection.

Keli Hanke, co-owner of Trubble Brewing presented the Special Event Application for the 2nd Annual Steins Streak & Fall Market that will take place on Sept 23, 2023. President Sands made a motion to accept the Special Event Application for the 2nd Annual Steins Streak & Fall Market, Vice President Meitzler seconded, and the motion passed unanimously.

Fire Chief Brandon Taylor requested to donate an older vehicle used by the fire department that was replaced to a community in need. Councilman Scheer stated he would need to find the title for the vehicle before a decision can be made.

Vice President Meitzler stated that the Town of Roanoke had raised the \$50,000.00 needed for the matching grant for the park playground equipment through Indiana Housing and Community Development and that the Town would continue to accept donations until the full amount of the playground equipment could be raised. Vice President Meitzler also presented a quote for \$17,490.00 from K & M Asphalt for maintenance to the tennis courts at the park. President Sands made a motion to approve the quote in the amount of not to exceed \$17,490.00 from K & M Asphalt, Councilman Humphries seconded, and the motion passed with Councilman Scheer abstaining.

Town Marshal Wood provided Council with a quote from Axon Enterprising, Inc. in the amount of \$11,847.60 which includes a bundle of three tasers and rechargeable batteries. Councilman Scheer made a motion to allow the \$11,847.60 purchase of the taser bundle to be paid over 2 years using the LOIT Fund, Vice President Meitzler seconded, and the motion passed unanimously.

Superintendent of Operations Popplewell gave his report to Council stating that he had received a quote from Duke's Root Control for the Town's flow study. Duke's Root Control would track the flow as well as find any breaks and lines that are plugged in subsection #2 of the Town's system. Vice President Meitzler made a motion to have Duke's Root Control, Inc to complete the flow study with a cost of not to exceed \$33,325.00, President Sands seconded, and the motion passed unanimously. Superintendent Popplewell then provided quotes for the emergency replacement of two air conditioners at 126 N Main Street. They included a quote from Legacy for \$29,775.00, Mann's Inc for \$21,800.00 and received no call back from Rolf Griffin. President Sands made a motion to accept the quote from Mann's Inc in the amount of \$21,800.00 to be paid using the rental income in the Rental Reserve Fund, Councilman Humphries seconded, and the motion passed unanimously. Superintendent Popplewell stated that he had obtained a quote from Crain Ford for a new utility truck and outfitted by W. A. Jones for a total amount of \$71,732.64. He was unable to obtain a quote from GM and the Dodge dealership could not guarantee a price as it would have to be ordered. The truck would be stocked for the distribution and collection system as well as being used for mosquito spraying, snowplowing, towing the leak machine and the utility vac used for hydro excavating holes. President Sands made a motion to approve the purchase of the utility truck in the amount of \$71,732.64 to be paid out of MVH 50%, water 25% and sewer 25%, Councilman Scheer seconded, and the motion passed unanimously. Lastly, Superintendent Popplewell informed the Council that the Town did not get in the favorable range for the SRF funding for the fall and since DLZ does not have the design complete for the wastewater plant, the Town will not apply for pool funding but will wait to try again for the SRF funding in the Spring.

Clerk-Treasurer Milton introduced Resolution 2023-03 Resolution for Appropriation Reduction for 2023 in the amount of \$716,713. President Sands made a motion to pass Resolution 2023-03, as written. Councilman Scheer seconded, and the motion passed unanimously. Clerk-Treasurer Milton stated that the Public Hearing for the Budget is set for September 5, 2023, and the Adoption

Hearing is set for October 3, 2023. If any Town Council members will not be present, Clerk-Treasurer Milton asked that they let her know soon. Also stated was that there would be no election for the Town of Roanoke on November 7, 2023, as there are no contested races.

Last on the agenda was the presentation of bills for payment. Vice President Meitzler moved to pay the bills as listed on the allowance of claims payable voucher of \$203,745.78. Councilman Scheer seconded, and the motion was approved unanimously.

President Sands then moved to adjourn the meeting. Vice President Meitzler seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT

Sarah Milton, Clerk-Treasurer

Council Approve:

Chonda D. Sands

Paul Meitzler

Jane Abbott

Ben E. Hays

Mark L. S. S.