

August 6, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, August 6, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Mandy Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also, present were Town Marshal Jim Wood, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Vice President Scheer made a motion to approve the July 2, 2024, regular meeting minutes as written, Councilman Humphries seconded, and the motion passed unanimously. Vice President Scheer made a motion to approve the executive session meeting minutes of July 29, 2024, as written, Councilwoman Edmiston seconded, and the motion passed unanimously.

Huntington County Emergency Mgt's Mr. Robert Jeffers & Mr. Thomas Fuller presented the 2024 Huntington County Multi-Hazard Mitigation Plan and requested the Town pass Resolution 2024-05 to adopt this plan. This is a 5-year plan and the funding for it came from a federal grant. It would allow the Town to request quality post disaster relief from FEMA, should it be necessary. Councilwoman Weigelt made a motion to pass Resolution 2024-05, Vice President Scheer seconded, and the motion passed unanimously.

Erik Long of "Elevate HC" introduced himself as a means in Economic Development for the Towns in Huntington County.

Kevan Biggs, resident & owner of Ideal Homes/Biggs Group presented a possible new development called "Roanoke Station" which would be located at the corner of Lafayette Center & US Hwy 24. Mr. Biggs, along with his partners, Jay & Jodie Geiger, plan to apply for READI funds to help fund the project. Their initial concept includes items such as a coffee shop, hardware store, apartment buildings, Town Hall & Public Safety buildings as well as a park space. Mr. Biggs encouraged the Council to move forward with the wastewater treatment plant as he is aware this project cannot happen until that takes place. He also asked Council to considering funding the Town Hall & Public Safety buildings. Council agreed to Mr. Biggs moving forward with communication with Superintendent Popplewell.

Town Marshal Wood requested a new vehicle and additional officer in 2026.

Superintendent Popplewell gave his report to the Council stating that the south water tower had been drained and flushed. He also requested Council sign an on-call agreement with USI Consultants Inc. President Sands made a motion to approve the on-call agreement, Vice President Scheer seconded, and the motion passed unanimously.

The Lochmueller Group Engineers, Anthony Goodnight & Phillip Morton presented information to Council regarding the existing flow analysis of the wastewater treatment plant and concerns regarding the future of the plant. They also presented a preliminary design schedule and asked Council for some direction in terms of what they would like to see in the new wastewater treatment plant so that they can come up with some cost comparisons. Council agreed that the Town should be looking at the 1-million gallons/day with an oxidation ditch, 1-million gallons/day with a Sequential Batch Reactor (SBR) and 1-million gallons/day with modular. The Lochmueller Group Engineers will come up with costs on these options and present them at the September 3, 2024, Town Council meeting.

Park Board Liaison, Councilwoman Weigelt stated that the Park Board will be publishing their meeting notices, and the meetings will take place at Town Hall.

Councilwoman Weigelt asked Superintendent Popplewell to ask DLZ why the PER for the Lagoon & Lift Station have yet to be submitted.

Councilman Humphries presented Ordinance 2024-05 Amending the 2024-03 DORA ordinance. Ordinance 2024-03 stated that the DORA was allowed Sunday - Saturday, but the church permission letter stated that the DORA would be allowed in the parking lot next to the church Monday – Saturday. Ordinance 2024-05 would amend the previous ordinance by not allowing the DORA on Sundays. Councilwoman Weigelt made a motion to pass Ordinance 2024-05 Amending the DORA on the same day as its introduction, Councilwoman Edmiston seconded, and the motion passed unanimously.

Clerk-Treasurer Milton presented Resolution 2024-04 Appropriation Reduction for 2024 in the amount of \$887,418.00. Vice President Scheer made a motion to pass Resolution 2024-04 Appropriation Reduction for 2024, Councilwoman Weigelt seconded, and the motion passed unanimously. Clerk-Treasurer Milton stated that the 2025 Budget Public Hearing will be September 3, 2024 and Adoption Hearing, October 1, 2024. The Notice to Taxpayers will be published on August 7, 2024.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of \$301,417.67 and utility adjustments of -\$186.00. Vice President Scheer seconded, and the motion was approved unanimously.

President Sands moved to adjourn the meeting, Vice President Scheer seconded, and the motion was duly adopted.

Respectfully submitted,



Sarah Milton, Clerk-Treasurer

(Signatures on page 3)

Council Approve:

Amanda P Sands

Abel L...



Terri L Edmiston

Ben E. ...
