

**January 3, 2023**

## **Roanoke Town Council Meeting Minutes**

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, January 3, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott, Councilman Nick Scheer and Councilman Brian Humphries. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Superintendent of Operations Aaron Popplewell and Clerk-Treasurer Sarah Milton.

Councilwoman Abbott moved to approve the regular meeting minutes of December 20, 2022, as written. Councilman Nick Scheer seconded, and the motion passed unanimously.

Dave Meitzler made a motion to nominate Mandy Sands as President of Roanoke Town Council for 2023. Councilman Brian Humphries seconded, and the motion passed unanimously. President Sands made a motion to nominate Dave Meitzler as Vice President of Roanoke Town Council for 2023. Councilwoman Abbott seconded, and the motion was unanimously approved. President Sands appointed liaisons: Police Department – Nick Scheer, Fire Department – Brian Humphries, Park Department – Joan Abbott, Utility Department – Mandy Sands and Library – Dave Meitzler.

Mr. Dave Mettler of Mettler Insurance was present with the Town's annual insurance package totaling \$54,475.00 for 2023, which was an increase of \$3,965.00 over last year's total. Not included in the quote was the insurance cost of the new police vehicle, mower, and trailer. President Sands motioned to approve the package as presented. Councilwoman Abbott seconded, and the motion was approved unanimously.

Rick Fischer of Rolling into Roanoke requested to have the Rolling into Roanoke event July 22, 2023, with the rain date of July 29, 2023. Fischer stated that he would like to donate to the Roanoke Park from the profits for 2023. Fischer also requested the event be held on July 27, 2024, with the rain date on August 3, 2024. Council unanimously approved the dates of the events pending approval of the Special Event applications. President Sands also noted that although there was no change for the Special Event fees for 2023, the fees for 2024 had not been determined.

Superintendent of Operations Popplewell asked for a motion to approve or deny the proposal from Everest regarding the water tower lease. Vice President Meitzler made a motion to deny the proposal from Everest, Councilwoman Abbott seconded, and the motion passed unanimously. Superintendent Popplewell also submitted a quote from R. G. Zachrich Construction, Inc (park bridge installer) to install a concrete pad at the end of the newly installed park bridge to taper from the current elevation of the ramp and step to the existing asphalt elevation. Vice President Meitzler made a motion to accept the bid from R. G. Zachrich of not to exceed \$8,500.00 to be paid out of the park budget, Councilwoman Abbott seconded, and the motion passed unanimously.

President Sands made a motion to appoint Councilman Nick Scheer to the 2023 Region 3-A Board of Directors, Vice President Meitzler seconded, and the motion passed unanimously. Councilman Scheer stated that a public hearing will be held at the February 7, 2023 Town Council meeting to discuss the Town of Roanoke Comprehensive Plan before Region 3-A sends to the Planning Commission.

President Sands made a motion to pass Ordinance 2023-01 Amending Code for Council Meetings on the same day as its introduction, changing the Council Meeting date to the first Tuesday of each month. Councilman Scheer seconded, and the motion passed unanimously.

Clerk Treasurer Milton requested that the janitorial service for Town Hall (Sherry Meitzler \$250.00/month) continue for 2023. Council agreed. Clerk Treasurer Milton asked for clarification regarding the wage increase date on the Salary Ordinance for Employees for 2023. The Salary Ordinance for Employees states that the wage increase will take effect on the first pay period of the 2023 pay of the year and it should state it will take effect on the first pay date of 2023. Council's consensus is that it takes place on the first pay date, as it has for many years. Clerk Milton stated that this should be clarified on the salary ordinance for 2024.

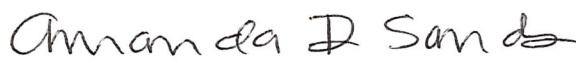
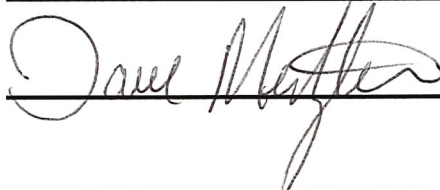

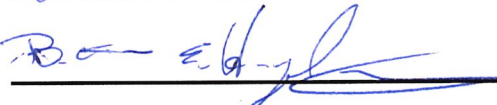
Last on the agenda was the presentation of bills for payment. Councilwoman Abbott moved to pay the bills as listed on the allowance of claims payable voucher of \$88,830.58 and utility billing adjustments of \$115.19. President Sands seconded, and the motion was approved unanimously.

Councilwoman Abbott then moved to adjourn the meeting. Vice President Meitzler seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, Clerk- Treasurer

Council Approve:

  
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