

January 2, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, January 2, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Councilman Nick Scheer, Councilman Brian Humphries, Councilwoman Terri Edmiston, and Councilwoman Tinisha Weigelt. Also, present were Town Marshal Jim Wood, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Councilman Humphries moved to approve the regular meeting minutes of December 19, 2023, as written. President Sands seconded, and the motion passed unanimously.

Councilman Scheer made a motion to nominate Mandy Sands as President of Roanoke Town Council for 2024. Councilwoman Edmiston seconded, and the motion passed unanimously. President Sands made a motion to nominate Councilman Scheer as Vice President of Roanoke Town Council for 2024. Councilman Humphries seconded, and the motion was unanimously approved. President Sands appointed liaisons: Police Department – Nick Scheer, Fire Department – Brian Humphries, Park Department – Tinisha Weigelt, Utility Department – Mandy Sands and Library – Terri Edmiston.

Homeowners updated Council regarding the Continuous Enforcement Order which gave the homeowners at 184 W. Second Street until January 2, 2024 Council meeting to complete the small section of siding. After discussion, Vice President Scheer made a motion to release the order pending approval from the Huntington County DCD office that they have complied. Councilwoman Weigelt seconded, and the motion passed unanimously.

Rick Fischer of Rolling into Roanoke reminded Council of the dates of the Rolling into Roanoke event - July 27, 2024, with the rain date on August 3, 2024. Fischer stated that he will be requesting campers to stay overnight in the park, and for speakers to be posted permanently downtown and at the park.

Superintendent of Operations provided Council with examples of signs from Commercial Signs and Stewert Signs for the Main & Vine Parking lot. President Sands stated that there had been no decision on what kind of sign would be located at the corner of Main & Vine but that Council will discuss, quotes be obtained and decision to be made in a future Council meeting.

Councilwoman Weigelt asked permission to resubmit for a grant that would allow funding to create a master plan for future trails. The Council agreed.

Vice President Scheer stated that he will be obtaining mowing quotes soon.

President Sands stated that GFL Environmental will charge the Town a rate of \$12.00/additional trash bin and that this charge would be passed onto the residents.

Presidents Sands requested to move employee evaluations to earlier in the year for budget purposes. After discussion, evaluations will be from June 1 – May 31 each year. President Sands also asked Council to make an exception to the employee handbook by giving an employee three weeks of vacation instead of two weeks based on the employee handbook. After discussion, this matter was tabled.

Clerk-Treasurer Milton stated that she received the 1782 Notice and that the 2024 Budget had been approved.

Councilwoman Weigelt shared concerns regarding the traffic near Roanoke Elementary School during drop off and pick up hours. As this has been an ongoing issue, Councilwoman Edmiston stated that she would go to the Huntington County School Board with Councilwoman Weigelt to address the concerns.

Last on the agenda was the presentation of bills for payment. Vice President Scheer moved to pay the bills as listed on the allowance of claims payable voucher of \$358,408.32. President Sands seconded, and the motion was approved unanimously.

President Sands then moved to adjourn the meeting. Vice President Scheer seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT

Sarah Milton, Clerk-Treasurer

Council Approve:

Ammanda D Sands

Ally L. ...

Terri L. Edmiston

Brian ...
