

July 5, 2023

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, July 5, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott, Councilman Nick Scheer, and Councilman Brian Humphries. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Superintendent of Operations Aaron Popplewell and Deputy Clerk Jennifer Bonewitz.

Councilwoman Abbott moved to approve the regular meeting minutes of June 6, 2023, as written. Vice President Meitzler seconded, and the motion passed unanimously.

Homeowners Jeff & Connie Baumgardner updated Council regarding 184 W. Second Street stating that about \$10,000.00 had been put into the apartment. She stated that every floor joist has been replaced and that drywall has been torn out. She then stated that she secured Brad Hall to remove the greenhouse in the next week or so. Mr. Baumgardner then asked the Council to reconsider the \$5000.00 fee that was imposed. President Sands stated that the homeowners are required to pay the \$5000.00 fee as stated before July 8, 2023 and are required to be present at that meeting with any updates. President Sands moved to accept the continuous order by requiring the owners to appear at the August 1, 2023 at 6:00pm to give an update on the progress, Councilman Humphries seconded and it was passed unanimously.

Keli Hankee, co-owner of Trubble Brewing presented information on the Stein Streak/Fall Market that will take place on Sept 23, 2023. She will provide permits with the completed application to be approved at the next Council meeting.

Vice President Meitzler stated that the \$50,000.00 matching grant for the park playground equipment through Indiana Housing and Community Development is up and running and working well. He stated that the amount is still not close to \$50,000.00 but he remained hopeful.

Superintendent of Operations Popplewell stated that the Emergency Response Plan had been updated due to the number of service connections. Vice President Meitzler made a motion to pass Emergency Response Plan as written, Councilman Scheer seconded, and it was passed unanimously. Superintendent Popplewell then stated that he had obtained three quotes for tree removal services for a couple of trees in town. JB Tree quote was \$2950.00, Mike's Tree Service was \$3025.00 and has not heard back from Hunt's Tree Services. President Sands moved to approve the JB Tree quote for \$2950.00, Councilwoman Abbott seconded, and the motion passed unanimously. Superintendent Popplewell also stated that he had obtained a quote for the tree risk assessment from JB Tree for \$1750.00. He stated that JB Tree will give us a discount of \$500.00 on removing a tree if we do the assessment. Vice President Meitzler moved to approve the quote from JB Tree in the amount of \$1750.00 for the assessment, Councilwoman Abbott seconded, and it was

approved unanimously. He also discussed the issue with Well Pump #4's control panel, stating that the starter needs replaced and cleaned. He received a quote from ICS for \$3416.00. Vice President Meitzler moved to accept the ICS quote for \$3416.00, President Sands seconded, and the vote was passed unanimously. Superintendent Popplewell informed the Council that Well Pump #4 needed service and received a quote from Peerless Midwest for \$31,986.00. President Sands motioned to approve the quote from Peerless Midwest for \$31,986.00, Councilwoman Abbott seconded, and the motion passed unanimously. Lastly, Superintendent Popplewell stated that the Main & Vine parking lot project is in the electrical engineer hands and the Seminary Street project was moving forward and the pipe had been laid. They are waiting for approval from the county for the storm outfall.

Councilman Humphries stated that he gave the Town Council a copy of the 2nd quarter Roanoke Volunteer Fire Department budget.

Last on the agenda was the presentation of bills for payment. Councilwoman Abbott moved to pay the bills as listed on the allowance of claims payable voucher of \$439,324.70 and utility adjustments of \$6.23. Councilman Humphries seconded, and the motion was approved unanimously.

Councilwoman Abbott then moved to adjourn the meeting. Vice President Meitzler seconded, and the motion was duly adopted.

Respectfully submitted,



Jennifer Bonewitz, Deputy Clerk- Treasurer

Council Approve:








