

July 1, 2025

## Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, July 1, 2025, at 6:00 P.M. in accordance with Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

President Sands moved to approve the June 3, 2025, Council meeting minutes as written, Vice President Scheer seconded, and the motion passed unanimously.

Kim Hostetler of the Huntington County Department of Community Development was present to introduce Ordinance 2025-04 which would adopt a text amendment to the UDO to lift the solar moratorium and replace it with a solar ban on prime farm ground. The text amendment would make it easier for personal use of solar but does have some restrictions. After some discussion, President Sands made a motion to pass Ordinance 2025-04, on the same day as its introduction, Councilwoman Weigelt seconded, and the motion passed unanimously.

The Special Event Application for Renaissance in Roanoke was presented with the event being held Saturday, October 11, 2025. After no questions or concerns, President Sands made a motion to approve the Special Event Application for Renaissance in Roanoke, Councilman Humphries seconded, and the motion passed unanimously.

Kaleb Dienelt, President of Reliance IO, Inc introduced the Special Event Application Friday Night Beer Garden on August 1, 8, 15, 22, and 29, 2025. After he explained that he needs approval from Council before he can obtain temporary liquor permit and not electing to spend \$700.00 on the insurance certificate prior to approval, Councilwoman Weigelt made a motion to provisionally approve the Special Event Application Friday Night Beer Garden pending the required items and completed application – temporary liquor permit, insurance certificate, and signature (fire, police & utility), Councilwoman Edmiston seconded and the motion carried with Councilman Humphries abstaining. Town Marshal Wood asked to speak to Mr. Dienelt following the Council meeting regarding the security for the event. Mr. Dienelt is to return to the August 5, 2025 Council meeting for official approval.

Park Board President Dave Meitzler provided a quote for \$34,416.00 to install new drainage at the park diamonds. After discussion regarding baseball season ending and only providing one quote, Council suggested looking into this in 2026. He then provided a quote from Rangeline Electric to replace the poles & lights at the large ball diamond (\$44,680.00), small ball diamond (\$18,150.00)

and basketball/tennis court area (\$9,770.00). The second quote from Pegan Electric for only the large ball diamond was \$138,325.00. These quotes do not include the utility poles. Councilman Humphries stated that he was aware of a program from AEP where they would reimburse a portion of the cost of the lighting project. Council tabled the decision until after this could be investigated. Park Board President Meitzler stated the next Park Board meeting would be Wednesday, July 2, 2025, at 6:00pm at Town Hall.

Town Marshal Wood provided a quote from the county for three Dell laptops in the amount \$2,298.42 to replace the police departments soon to be outdated ones. President Sands made a motion to approve the purchase of the three laptops not to exceed \$2,500.00 using LOIT funds, Councilwoman Weigelt seconded, and the motion passed unanimously. Town Marshal Wood requested to purchase credit card looking flash drives to store personal information as well as public information relating to opioids using Opioid Settlement Restricted Funds in the amount of \$895.00. Councilwoman Weigelt stated she would like to see the funds used by offering Narcan and CPR Training to the public. After concerns regarding how they work and if they are necessary, Council tabled the decision until they had time to do more research on the product.

Superintendent of Operations Popplewell gave an update to Council stating that although they were hoping to complete the lift station project early, the substantial completion date will remain January 7, 2026 due to product delays. Councilwoman Weigelt asked Superintendent Popplewell to obtain an update on the lagoon from DLZ and to express some urgency. Councilwoman Weigelt made a motion to officially reject the only bid for the lagoon project from Merrell Bros, stating other options are being investigated, Councilwoman Edmiston seconded, and the motion passed unanimously.

Superintendent Popplewell presented quotes to replace a blower at the Wastewater Treatment Plant: Henry P. Thompson Company \$6,763.90, Midwest Industrial Equipment \$5,605.00, no quote received from USA Bluebook. President Sands made a motion to approve the purchase of the blower from Midwest Industrial Equipment not to exceed \$5,700.00, Councilman Humphries seconded, and the motion passed unanimously. Superintendent Popplewell presented quotes to repair the roof at 126 N Main St: Landmark Roofing (including complete overlay) for \$30,772.14 and Bone-Dry Roofing for \$3,889.00. President Sands made a motion to approve the repair from Bone-Dry Roofing not to exceed \$4,000.00, Vice President Scheer seconded, and the motion passed unanimously. Lastly, Superintendent Popplewell presented quotes to pave the alleyways between Second and Third Streets, Fourth and Fifth Streets and Fifth and Sixth Streets: Just Seal it \$31,364.00 and Greens Asphalt Paving \$31,364.00. However, Greens Asphalt also provided a quote to mill certain spots and then resurface in the amount of \$25,204.00. After some discussion, Vice President Scheer made a motion to approve the quote from Greens Asphalt Paving for the partial mill and then resurface not to exceed \$25,300.00 using the Local Road & Street Fund, Councilwoman Weigelt seconded, and the motion passed unanimously.

Councilwoman Edmiston stated that the Special Event Application for dedication of the new monument to be held June 28, 2025 had been postponed to September 3, 2025 at 5:30pm. Councilwoman Weiglet made a motion to approve this new date and time, President Sands seconded and the motion carried.

Councilman Humphries mentioned regarding DORA permits, that Council considers giving provisional approvals as well as creating a plan to allow a certain number of permitted alcohol permits/vendors at each event. Councilman Humphries also stated that he had forwarded second quarter financials from the Roanoke Volunteer Fire Department to Council. Council had some questions regarding the expenses and Vice President Scheer asked if they had supplied a breakdown of who was paid and for what. Councilman Humphries stated that they had not, but he would investigate it.

Vice President Scheer thanked Clerk-Treasurer Milton for finding a solution to offset some of the interest that the Town is incurring regarding the extension of the Sewer BAN (Bond Anticipation Note). Clerk Treasurer Milton then stated that the Town Hall will be closed July 4, 2025 for the holiday.

Councilwoman Weigelt mentioned that the Council needs to come up with a long-term plan for the Roanoke Volunteer Fire Department in case Council would decide to sell 126 N. Main Street.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of \$421,281.59 and utility adjustments of \$33.97, Councilwoman Weigelt seconded, and the motion passed unanimously.

President Sands moved to adjourn the meeting, Vice President Scheer seconded, and the motion was duly adopted.

*Note: These minutes are a summary of actions taken at the Town of Roanoke Council meeting. The full video archive of the meeting is available for viewing at <https://www.youtube.com/@TownofRoanoke> for as long as this media is supported.*

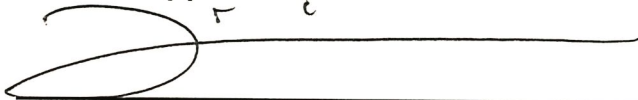
Respectfully submitted,



Sarah Milton, Clerk Treasurer

(signatures on 4<sup>th</sup> page)

Council Approve:



Amanda R Sands

Nat LRL

Terri R. Edmiston

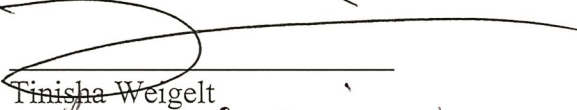
B-E/L

**EXECUTIVE SESSION MINUTES – AUGUST 4, 2025**  
**TOWN COUNCIL OF THE TOWN OF ROANOKE, INDIANA**

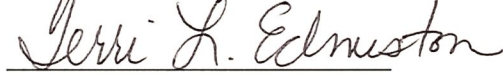
The Town Council of the Town of Roanoke, Indiana, as authorized by applicable statute, specifically Indiana Code 5-14-1.5-6.1, met in executive session in the in the Town Hall Building, 141 W. Third Street, Roanoke, Indiana 46783 on Monday, August 4, 2025, for the following statutorily authorized purpose: To discuss job performance evaluations of individual employees, before a determination, of raises and benefits for employees.

The meeting began at 6:00p.m. and ended at 8:00p.m. It is certified that no subject matter was discussed other than those specifically allowed and referenced above.

APPROVED:



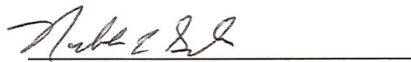
Terri H. Edmiston



Terri Edmiston



Mandy Sands (President)



Nick Scheer



Brian Humphries

ATTEST:

By:   
Sarah L. Milton  
Clerk-Treasurer