

July 2, 2024

## Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, July 2nd, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Mandy Sands, Vice President Nick Scheer, Councilman Brian Humphries and Councilwoman Terri Edmiston. Also, present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Deputy Clerk Treasurer Jennifer Bonewitz. Absent were Councilwoman Tinisha Weigelt and Clerk-Treasurer Sarah Milton.

Vice President Scheer made a motion to approve the June 4, 2024 regular meeting minutes as written, Councilman Humphries seconded and the motion passed unanimously. Vice President Scheer made a motion to approve the special meeting minutes of June 28, 2024, as written, Councilman Humphries seconded, and the motion passed unanimously.

President Sands made a motion to pass Resolution 2024-03 approving the order of The Town of Roanoke Plan Commission amending the Declaratory Resolution to amend the Economic Development Plan. The changes were to include projects set out in Exhibit A, remove parcels set out of Exhibit B and add parcels set out in Exhibit C. Councilwoman Edmiston seconded, and the motion passed unanimously. Resolution 2024-03 on file in Clerk's office.

Game On! Virtual Sports Lounge organizer Tosha presented the Special Events App for Stein Streak 2,4,6 mile run planned for September 14, 2024. The application showed that the fire department had not signed off, but she stated that Joel Holloway had contacted Fire Chief Brandon Taylor and received verbal approval. President Sands made a motion to approve the Stein Streak Special Event Application, Councilwoman Edmiston seconded, and the motion passed unanimously.

The Lochmueller Group Engineer, Anthony Goodnight presented an agreement for \$15,000.00 to design options for the wastewater treatment plant design. He also stated that he was in contact with Attorney Hartburg. Councilman Humphries made a motion to approve the agreement for \$15,000.00, President Sands seconded, and the motion passed unanimously.

A concerned citizen spoke regarding no Roanoke representation at the county solar meeting where the decision was made about the solar project. President Sands stated that it cannot be placed in the Town of Roanoke and that Joe Cassidy and Brandon Kitt were the representatives from Roanoke.

USI Consultants representative, Beth Johnson, presented an application with the financial commitment of 25% down, or \$117,250.00 of the total project of \$469,000.00. President Sands made a motion to approve the application, Vice

President Scheer seconded, and the motion passed unanimously. President Sands to sign letter to INDOT.

Superintendent Popplewell presented a quote from Young's Landscaping for \$1,125.00 regarding the gravel area by the parking lot at Main and Vine Streets. Young's Landscaping stated it would cost more money to take out all the stone that is there so they will cover the existing stone with dirt and grass seed. Councilman Humphries made a motion to proceed with this, President Sands seconded, and the motion passed unanimously. Superintendent Popplewell stated that he had presented the samples for the parking lot sign at Main and Vine Street to the Council. President Sands made a motion to approve the Carolina Stone Cream Frost sample, Councilwoman Edmiston seconded, and the motion passed unanimously. Superintendent Popplewell also stated that the LED sign should be delivered July 10. Also, Town employee Jason Porter passed his water treatment test earning his license. Lastly, Superintendent Popplewell presented a quote for \$6,750.00 from JB Tree to remove the three dead trees at Roanoke Park. After some discussion, President Sands made a motion to remove the three trees and stumps at a cost of \$6,750.00, Councilman Humphries seconded, and the motion passed unanimously. Vice President Scheer stated that he would like to see replacement trees planted.

Councilman Humphries stated that he had forwarded the 2<sup>nd</sup> quarter Roanoke Fire Department Financials to all of Council. Councilman Humphries stated that there was a new lock put on the unisex bathroom at old town hall.

Vice President Scheer made a motion to remove Ryan Carroll and add Mandy Sands as a check signer on the bank accounts as well as to remove Joanne Kirchner and add Sarah Milton to the IDEM CD at Bippus State Bank. Councilwoman Edmiston seconded and the motion passed unanimously.

President Sands addressed the 2024 license for use of town water with RBF stating that the attorney had reviewed & made changes to the agreement. She presented a copy to Roanoke Beautification.

President Sands asked DLZ Engineer, Casey Erwin to present the award bid for the wastewater project #1 main pump station from the bid opening on June 28, 2024. Casey presented a packet and went over all bid information stating the following motions needed to be approved: Motion #1 to formally accept bids, Motion #2 to approve the API Construction Corp bid for \$1,992,320.00 with the lowest, most responsive, most responsible bidder, Motion #3 to approve the Preliminary Notice of Award, Motion #4 to approve the SRF front end documentation certification and Motion #5 to approve project 1 bidding information to be sent to SRF for Bid Award. President Sands made a motion to approve all 5 motions, Vice President Scheer seconded, and the motions passed unanimously.

Marshal Wood acknowledged that there was a semi driver present at the meeting who was here to contest the \$100 ticket that Deputy Marshal Baumgartner had issued him last week. The semi driver stated that he did not see a sign stating that his truck could not go past the barricades that INDOT put

at 114 for a detour. He stated that he travels from Huntington to Kendallville every day. Deputy Marshal Baumgartner stated that he could have written him a state ticket which would have made it so that points were taken off his license, but he only wrote him a town ticket per the ordinance that no semi-trucks can travel on Vine Street. After more discussion, President Sands made a motion to uphold the violation and \$100 ticket as is, Councilman Humphries seconded, and the motion passed unanimously.

Deputy Clerk-Treasurer Jennifer Bonewitz stated that the town hall office will be closed July 3 & 4, 2024.

Last on the agenda was the presentation of bills for payment. Councilman Humphries moved to pay the bills as listed on the allowance of claims payable voucher of \$477,620.96 and utility adjustments of -\$48.77. President Sands seconded, and the motion was approved unanimously.

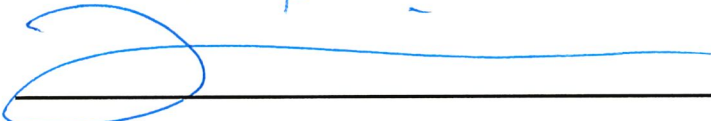
President Sands moved to adjourn the meeting, Councilman Humphries seconded, and the motion was duly adopted.

Respectfully submitted,

*Jennifer Bonewitz*

Jennifer Bonewitz, Deputy Clerk-Treasurer

Council Approve:



*M. H. H. H.*

*Amanda D Sands*

*Terri R. Edmiston*

*R. E. H. H.*