

June 3, 2025

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, June 3, 2025, at 6:00 P.M. in accordance with Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also present were Town Marshal Jim Wood, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Vice President Scheer moved to approve the May 6, 2025, Council meeting minutes as written, Councilwoman Edmiston seconded, and the motion passed with Councilwoman Weigelt abstaining.

Roanoke Beautification requested a signed Liability Waiver & Release Agreement to place and maintain a HARTA Trail sign within the public right-of-way adjacent to the property located at 208 Vine Street. Council had no issues with the agreement.

Roanoke Volunteer Fire Department requested the Fourth of July Fireworks be July 4, 2025, and asked for permission to soak kids down using the firetruck prior to the fireworks. Council had no issues. Roanoke Chamber requested to move the street closure for the Farmer's Markets on Fridays this summer to be between First & Second Streets from Second & Third Streets. Council granted the request.

Superintendent of Operations Popplewell gave an update to Council stating that the Community Crossing Matching Grant 2024-02 project has been completed. He also gave an update from Lochmueller Group stating that the Preliminary Effluent Limits have been received from IDEM and they appear to be in line with expectations, the sizing of the wastewater treatment plant has been determined to be .75 MGD Average based on existing MRO's and the Comprehensive Plan and unbeknownst to the Town or Lochmueller Group, the READI funding had been on pause but now is no longer so we should be notified regarding the REDI 2.0 Grant funds soon.

Councilwoman Edmiston introduced the Special Event Application for dedication of the new monument to be held June 28, 2025 (time TBD). Councilwoman Weigelt motioned to waive the Special Event Application fee as this is a town event, Councilman Humphries seconded, and the motion passed unanimously. After no other questions, President Sands motioned to approve the Special Event Application for dedication of the new monument on June 28, 2025, Councilwoman Weigelt seconded, and the motion passed unanimously.

Councilman Humphries stated that the DORA signs will be installed before the Vintage & Handmade Market event takes place.

President Sands introduced a work allowance approval for API Construction in the amount of \$5,130.17. Councilman Humphries motioned to approve the work allowance for \$5,130.17, Councilwoman Edmiston seconded, and the motion passed unanimously. President Sands then made a motion to approve the Recommendation of Payment #2 for the Wastewater Project 1 – Main Pump Station Replacement to API Construction Corp in the amount of \$57,878.92, Vice President Scheer seconded, and the motion passed unanimously.

Considering the interest payment on the Sewer BAN Funds and the two-year extension the BAN, Clerk-Treasurer Milton asked Council for permission to put some of the Town’s funds into Certificate of Deposits at Bippus State Bank. Current interest rate is 4% for 6-month CD but Clerk-Treasurer Milton will be meeting with Bippus State Bank to see what options there are. President Sands made a motion to allow Clerk-Treasurer Milton to put some of the Town’s funds in CD’s at Bippus State Bank, Councilwoman Edmiston seconded, and the motion passed unanimously.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of \$1,024,667.90 and utility adjustments of \$60.84, Councilman Humphries seconded, and the motion passed unanimously.

President Sands moved to adjourn the meeting, Councilwoman Weigelt seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT
Sarah Milton, Clerk Treasurer

Council Approve:

Amanda D Sands

Allen L. Sch

Terri L. Edmiston

Barbara S. Weigelt