

May 2, 2023

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, May 2, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott, Councilman Nick Scheer, and Councilman Brian Humphries. Also present were Deputy Town Marshal Grant Baumgartner, Fire Chief Brandon Taylor, Superintendent of Operations Aaron Popplewell and Clerk-Treasurer Sarah Milton.

Vice President Meitzler moved to approve the regular meeting minutes of April 4, 2023, as written. Councilman Scheer seconded, and the motion passed unanimously.

Greg Morris of Roanoke Beautification Foundation requested an update on the previous request of \$5,000.00 to water flowers in town. The Council suggested they ask volunteers to water the flowers. Mr. Morris then requested the Town to mow the ditches next to the Roanoke Beautification Foundation property. President Sands stated that the county ditches are the responsibility of the landowner adjacent to it.

Chamber President, Curtis Smith presented the Chamber's mission statement, accomplishments, and request of \$10,000.00. He stated that the website platform they have currently have will end 12/31/2023 and the required cost for a new website will be \$3,300.00 - \$4,300.00 for 2024 and then \$150.00 per month afterwards. The Council suggested that the Chamber do some fundraising. After not being able to provide requested financial information, Council tabled the request.

Fire Chief Brandon Taylor requested a date be set for the annual Fourth of July Fireworks Show. The Council's consensus was that the date be Saturday, July 1, 2023. Councilman Humphries stated that financial reports were received by the Roanoke Volunteer Fire Department and that the Town would be working on the 2024 RVFD Contract in the next couple of months.

Park Board President Dave Meitzler requested to devote \$30,000.00 from the CEDIT Fund for playground equipment at Roanoke Park. Meitzler is working on two separate grants to come up with the \$175,000.00 - \$200,000.00 needed for playground equipment. Councilman Scheer made a motion to devote \$30,000.00 to playground equipment, President Sands seconded, and the motion passed unanimously.

Superintendent of Operations Popplewell gave his report to Council stating that the Roanoke Pullers donated their used lights to the Roanoke Park. Superintendent Popplewell requested to spend \$2,687.50 to have the screen repairs done at the Wastewater Plant. Vice President Meitzler made a motion to spend \$2,687.50 to make repairs to the screen, Councilwoman Joan Abbott seconded, and the motion passed unanimously.

Superintendent of Operation Popplewell presented three quotes for creating a website for the Town of Roanoke: Rural Water Impact & Municipal Impact – set up cost \$449.00 and \$859.00 per year, Civic Plus – set up cost \$3,795.00 and \$859.00 per year and EGOV – set up cost \$5,190.00 and \$1800.00 per year. After discussion, Vice President Meitzler made a motion to move forward with quote from Rural Water Impact & Municipal Impact – set up cost \$449.00 and \$859.00 per year, President Sands seconded, and motion passed unanimously.

Councilman Scheer stated that the quote received from Milestone Contractors for the cost of repairs to the “puller’s lane” bridge at the Roanoke Park was \$44,865.00.

President Sands introduced Ordinance 2023-05 Amending Sections 53.06 and 52.06 of the Code of Ordinance to increase wastewater rates and charges. President Sands stated that anyone with questions should attend the Public Hearing that will take place on June 6, 2023, at 6:00pm at Town Hall. She also stated that on the comparison chart that was available for residents, the second phase rate increase will be dependent on several factors such as final project size and cost and the final financing package.

Clerk-Treasurer Milton requested from Council the date for Spring Clean-up. After discussion, Councilman Humphries made a motion to have Spring Clean-up on Wednesday, May 17th (if Republic Services is available), Councilman Scheer seconded, and the motion passed unanimously. Clerk Milton requested to pay Wayne Asphalt pay app #1 for \$8,407.50 for the Main/Vine parking lot once the funds from the Huntington County Commissioners are received later in the week. President Sands made a motion to pay Wayne Asphalt for pay #1 in the amount of \$8,407.50, Vice President Meitzler seconded, and the motion passed unanimously.

Last on the agenda was the presentation of bills for payment. Councilwoman Abbott moved to pay the bills as listed on the allowance of claims payable voucher of \$209,708.03 and utility adjustments of \$280.57. Vice President Meitzler seconded, and the motion was approved unanimously.

Councilwoman Abbott then moved to adjourn the meeting. President Sands seconded, and the motion was duly adopted.

Respectfully submitted,


Sarah Milton, Clerk- Treasurer

(signatures on page 3)

Council Approve:

Amanda R Sands

Joan Abbott

Dawn Muffler

Steve [Signature]

Brian [Signature]
