

May 6, 2025

## Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, May 6, 2025, at 6:00 P.M. in accordance with Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, and Councilwoman Terri Edmiston. Councilwoman Weigelt was absent. Also present were Deputy Town Marshal Grant Baumgartner, Town Marshal Jim Wood, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

President Sands moved to approve the April 1, 2025, Council meeting minutes as written, Vice President Nick Scheer seconded, and the motion passed unanimously. President Sands moved to approve the April 25, 2025, Special Meeting minutes as written, Councilwoman Edmiston seconded, and the motion passed unanimously.

DLZ Engineer, Casey Erwin presented the only bid for Wastewater Project 2 – Lagoon No. 2 Closure from Merrell Bros. The Lump Sum total bid was \$5,589,244.00 with allowances of \$330,520.00 which is substantially higher than the \$2.1 million engineers estimate. The bid came in higher for several reasons including it was not bid as per the bid specifications. He stated that he had contacted IDEM and SRF regarding the bid. IDEM did not formally give the town an extension until December 2026, but stated they were open to it. Erwin also gave some alternative options for the project. After discussion, Council took the bid under advisement and a Special Meeting will be held in the coming weeks to decide how best to move forward.

USI Consultants President, Mitch Hansel, submitted an Authorization to Proceed Form for CCMG 2026-1 with a project fee of \$158,300.00 (1/2 to be paid in 2025 and 1/2 to be paid in 2026 out of MVH Fund). The general scope of the project will cover mill and resurface, new curbs, sidewalk reconstruction and new concrete approaches on Third Street and Second Street from Main to Seminary, and Main Street from Fourth to Sixth Street. President Sands made a motion to approve the Authorization to Proceed for CCMG 2026-1 for \$158,300.00, Councilman Humphries seconded, and the motion passed unanimously.

President Sands closed the regular meeting and opened the Public Meeting for the Town of Roanoke Water & Wastewater System Development Fees (Ordinance 2025-3). A resident asked if this included new businesses, and the Council stated it does include new businesses. After no other questions or comments, President Sands closed the Public Hearing and reopened the regular meeting.

President Sands introduced the Special Event Application for Vintage & Handmade Markert to be held June 14, 2025. After there were no concerns, President Sands made a motion to approve the Special Event Application for

Vintage & Handmade Market, Councilman Humphries seconded, and the motion passed unanimously.

Town Marshal Jim Wood requested to purchase two pistols and sights for a total of \$1,542.00 before trade-in of current pistols. He stated he took the cheapest option of the three quotes. Councilwoman Edmiston made a motion to approve the purchase, Vice President Scheer seconded, and the motion passed unanimously.

Superintendent of Operations Popplewell asked Council to revisit the Water Tower maintenance contract for the north water tower from Maguire Iron, Inc, that was previously presented at the March 4<sup>th</sup> Council meeting. After discussion regarding lack of funds to pay for the full 10-year contract, Council tabled the decision until later in 2025.

Councilwoman Edmiston provided library updates stating their website has been updated to make it more user friendly and that new computers will be installed soon.

After President Sands introduced Ordinance 2025-03 System Development Charges for the second reading stating the amendments to the water and wastewater codes are to provide for a system development fee applicable to all new users of the Town's water and sewer systems, she made a motion to pass Ordinance 2025-03 System Development Charges, Vice President Scheer seconded, and motion passed unanimously.

President Sands then made a motion to approve the Recommendation of Payment #1 for the Wastewater Project 1 – Main Pump Station Replacement to API Construction Corp in the amount of \$158,353.12, Councilman Humphries seconded, and the motion passed unanimously.

Clerk-Treasurer Milton asked Council for permission to extend the 2023 Roanoke Sewer BAN for two additional years with a 12-month call. New interest rate will increase from 4% to 4.5%. Vice President Scheer made a motion to extend the 2023 Sewer BAN, Councilwoman Edmiston second and the motion passed unanimously.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of \$851,813.84 and utility adjustments of (\$1935.29). Vice President Scheer seconded, and the motion passed unanimously.

President Sands moved to adjourn the meeting, Councilman Humphries seconded, and the motion was duly adopted.

Respectfully submitted,

*Sarah Milton, CIT*

Sarah Milton, Clerk Treasurer

Council Approve:

Amanda R Sands

Nikki

Terri R Edmiston

Brian E. Hays