

May 7, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, May 7, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were, President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Terri Edmiston, and Councilwoman Tinisha Weigelt. Also, present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Vice President Scheer moved to approve the regular meeting minutes of April 2, 2024, as written. Councilwoman Weigelt seconded, and the motion passed unanimously. Vice President Scheer moved to approve the special meeting minutes of April 30, 2024, as written. Councilman Humphries seconded, and the motion passed unanimously.

After some discussion regarding the potential DORA, Vice President Scheer made a motion to approve Ordinance 2024-03 Establishing a Designated Outdoor Refreshment Area as long as there was clarification that the Roanoke Chamber would be purchasing the DORA cups and necessary signage, President Sands seconded and the motion carried 4-1, with Councilwoman Edmiston voting against.

President Sands introduced and moved to approve Ordinance 2024-04 Unified Development Ordinance on the same day as introduction, Councilman Humphries seconded, and the motion passed unanimously. Councilman Humphries stated that the ordinance is an operating system to look up ordinances county-wide at no cost to the Town.

Resident Fonda Soards requested an exception be made pertaining to her being in violation of the ordinance requiring her to have no more than 4 dogs. She currently has 6 dogs. After some discussion, the matter was tabled until the next Council meeting. A couple of residents expressed concerns regarding burning in the Roanoke Village neighborhood. Residents were asked to report or call-in any issues when they happen so it can be investigated.

Park Board President, David Meitzler, informed Council that the Town employees will be disposing of the old park playground equipment and equipment will be installed May 20, 2024. This will take roughly two weeks to be completed.

Fire Chief Brandon Taylor submitted his proposed budget for 2025 to Council. Discussions will be held this summer.

Superintendent of Operations Popplewell introduced Beth Johnson of USI Consultants as a potential partnership in regard to the 2024 Community Crossing Matching Grant. After some discussion, Councilwoman Weigelt made a motion to sign the agreement with USI Consultants in the amount of \$40,000.00 for engineering work (not including inspection work), President Sands seconded, and the motion passed unanimously. Ms. Johnson stated they would be going after the

entire 1.5 million matching grant. The general work to be completed includes road resurfacing in the Roanoke Village & Bluffs subdivision as well as on Miami Lane. Superintendent of Operations Popplewell requested permission for DLZ Engineering to move forward with advertising for bids for the main pump station. President Sands moved to approve this request, Councilwoman Weigelt seconded, and the motion passed unanimously. Lastly, Superintendent Popplewell gave an update regarding the utility vehicles. He stated that he was hopeful to have the new utility truck delivered within the next week. His utility vehicle was involved in an accident last week and he is in the process of finding out the cost of the damages.

Councilman Humphries stated he received a second request to address the stone edging that is next to the fence bordering the Main & Vine Parking lot. Superintendent Popplewell will meet with Councilman Humphries and homeowner to discuss.

President Sands stated that she received a request regarding closing the streets at 3pm, instead of 4pm for the Special Event Application First Fridays. Councilwoman Weigelt made a motion to approve this request, Councilman Humphries seconded, and the motion passed unanimously.

Last on the agenda was the presentation of bills for payment. Councilman Humphries moved to pay the bills as listed on the allowance of claims payable voucher of \$331,793.90 and utility adjustments of \$100.00. President Sands seconded, and the motion was approved unanimously.

President Sands moved to adjourn the meeting. Councilwoman Weigelt seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT

Sarah Milton, Clerk-Treasurer

Council Approve:

[Signature]

[Signature]

[Signature]
Terri R. Edmiston