

November 7, 2023

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, November 7, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were Vice President Dave Meitzler, Councilman Nick Scheer, and Councilman Brian Humphries. President Mandy Sands and Councilwoman Abbott were absent. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Councilman Humphries moved to approve the regular meeting minutes of October 3, 2023, as written. Councilman Scheer seconded, and the motion passed unanimously. Vice President Meitzler moved to approve the Executive Session meeting minutes of October 24, 2023, as written. Councilman Scheer seconded, and the motion passed unanimously.

Vice President Meitzler opened the bids for Solid Waste & Recyclables. GFL Environmental's bid is \$117,216.00 for trash and \$41,514.00 for recycling for 2024 or \$12.00/unit for trash and \$4.25/unit for recycle for 2024 to be billed each month with a 3% annual increase for years 2025 and 2026. Republic Services bid is \$14.35/unit for trash for 2024, \$15.07/unit for 2025 and \$15.82/unit for 2026. Republic Service's trash & recycling contract over 5 years is \$17.34/unit for 2024, \$18.21/unit for 2025, \$19.12/unit for 2026, \$20.07/unit for 2027 and \$21.08/unit for 2028 to be billed each month. Vice President Meitzler stated that Council will take the bids under advisement and will vote on Solid Waste and Recycling contact at the December 5, 2023 Council meeting.

Homeowner Connie Baumgardner updated Council regarding the Continuous Enforcement Order which gave an additional 30 days for the roof to be repaired/replaced, the exterior wall built back up and the foundation shored up or Council will impose a \$5,000 fine or order for demolition at 184 W. Second Street. She stated that all had been completed except for the siding and a few feet of shingle as well as additional work on the inside. Vice President Meitzler proposed giving an additional 30 days for the siding and roof to be completed. They are to report back to the Council at the meeting on December 5, 2023 to give an update. Councilman Scheer seconded, and the motion passed unanimously.

Councilman Scheer made a motion to approve Ordinance 2023-09 Repealing & Replacing Certain Ordinance Violations on the same day as introduction, Councilman Humphries seconded, and the motion passed unanimously. Vice President Meitzler made a motion to approve Ordinance 2023-10 Repealing & Amending Certain Sections of Town Code on the same day as introduction, Councilman Scheer seconded, and the motion passed unanimously.

Business owner Pete Eshelman asked for Council to consider adding a historical liquor license to the Town of Roanoke by signing off that the old coil factory at 314 Main St is a historical building (built before 1900) as well as approving the additional license. The Council tabled the matter until the next meeting.

Superintendent of Operation Popplewell provided a quote from Schuber Treatment Solutions in the amount of \$13,830.80 to repair the sludge rake for the clarifier. Vice President Meitzler made a motion to allow the repair using Schuber Treatment Solutions in the amount of \$13,830.80, Councilman Scheer seconded, and the motion passed unanimously. Superintendent Popplewell stated that the parking lot at Main & Vine streets is complete except for the bike rack and lights. Councilman Humphries asked for Council to examine the small space on the outside of the fence beside the parking lot. The homeowner next to the parking lot is concerned there isn't enough grass space to get a mower through there. Vice President Meitzler mentioned that he would take a look at it.

Vice President Meitzler stated that the park board contacted Bippus State Bank regarding sponsorship of new scoreboards at the park. Bippus State Bank agreed to sponsor new scoreboards and will be making the donation to the Town.

Clerk-Treasurer Milton stated that President Sands has requested an additional meeting in the month of December. Clerk-Treasurer Milton will advertise for a Special Meeting on December 19, 2023 at 6:00pm.

Last on the agenda was the presentation of bills for payment. Vice President Meitzler moved to pay the bills as listed on the allowance of claims payable voucher of \$505,469.86 and utility adjustments of \$23.93. Councilman Scheer seconded, and the motion was approved unanimously.

Vice President Meitzler then moved to adjourn the meeting. Councilman Humphries seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, C/T

Sarah Milton, Clerk-Treasurer

Council Approve:

David Matphen

Bill

Nath L. B. J.
