

November 5, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, November 5, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Mandy Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also, present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner and Deputy Clerk Treasurer Jennifer Bonewitz.

Vice President Scheer made a motion to approve the October 1, 2024, Council meeting minutes as written, Councilman Humphries seconded, and the motion passed unanimously.

DLZ Engineer, Casey Erwin requested approval of Resolution 2024-08 Acceptance of Preliminary Engineering Report (PER). Councilwoman Weigelt motioned to approve Resolution 2024-08 Acceptance of PER, Vice President Scheer seconded, and the motion was passed unanimously. The second item he requested approval of was the API Agreement for the Wastewater Project 1 – Main Pump Station Replacement. President Sands motioned to approve the API Agreement for the Wastewater Project 1 – Main Pump Station Replacement, Councilwoman Weigelt seconded, and the motion passed unanimously. Lastly, Mr. Erwin asked for the authority to sign the API Notice to Proceed outside of the meeting once they submitted everything back to SRF. President Sands made a motion to sign the API Notice to Proceed outside of the meeting, Councilwoman Weigelt seconded, and the motion passed unanimously.

Lochmueller Group Engineer, Phillip Morton presented a proposed amendment for services for an increase of \$13,800.00 (\$15,000.00 to \$28,800.00) to explore regionalization with Fort Wayne, inquire about a possible lagoon and to also relook at the 2 tank SBR system. Vice President Scheer motioned to approve the proposed amendment with Lochmueller Group for an increase of \$13,800.00, Councilwoman Weigelt seconded, and the motion was passed unanimously.

Kevan Biggs presented his request for approval to retain estimates for a new part of the original project that will be located near the corner of Lafayette Center Road and US 24 ("Roanoke Station"). Biggs stated that this will be a purposed new site for a Town Hall and Police Station near the parking lot of Vine and Main. Biggs stated that he will want to submit estimates to RDA by the end of the year and the idea would be that the Read 2.0 grant and the TIF monies will be used to fund the overall project. The proposed Town Hall and Police Station would increase the amount of the local match. After much discussion, Vice President Scheer motioned to approve Mr. Biggs retaining estimates for a proposed Town Hall and Police Station, Councilman Humphries seconded, and the motion was passed unanimously.

Jodie Geiger, Roanoke Chamber of Commerce President, presented the Special Event Application for Christmas in The Village which will take place on Friday, December 6, 2024. President Sands motioned to approve the application as presented, Councilwoman Weigelt seconded, and the motion was passed unanimously. President Sands asked Ms. Geiger if she was prepared to discuss the proposed change of the sign. She declined. President Sands tabled that matter.

During citizens comments, Mr. Jim Graham, pastor at New Hope Church, spoke about intending to sell 3 lots in front of the church for residential purposes. President Sands stated that there were no new taps currently available.

Superintendent Aaron Popplewell presented a quote from Duke's Root in the amount of \$31,411.24 for the 3rd study of the collection system regarding I and I. Popplewell asked for Council to approve the quote of not exceed \$40,000.00. Councilwoman Weigelt motioned to approve Duke's Root quote of not to exceed \$40,000.00, Councilman Humphries seconded, and the motion was passed unanimously. Superintendent Popplewell then asked for the South Tower Lease – 6th amendment to be approved. President Sands motioned to approve the South Tower Lease amendment, Vice President Scheer seconded, and the motion was passed unanimously. Superintendent Popplewell also mentioned that he is looking into different options for new water meters. He said the distributor for the old meters is no longer doing it and he will bring new options to Council when he gets them.

Councilwoman Weigelt presented a Reimbursement Agreement that binds the developer to pay fees associated with determining of whether to proceed in the event bonds are not approved. Council would authorize changes to be made as requested by the Developer, so long as the changes do not alter the obligation of the Developer to cover these costs. Councilwoman Weigelt made a motion to approve the Reimbursement Agreement, Councilwoman Edmiston seconded, and the motion passed unanimously. Councilwoman Weigelt also presented the TIF Annual Spending Plan for 2025 in the amount of \$300,000.00 that Roanoke Redevelopment Commission created. Councilwoman Weigelt mentioned that the state now requires that there is a plan in place, even if funds aren't spent. President Sands made a motion to approve the TIF Annual Spending Plan for 2025, Councilwoman Weigelt seconded, and the motion passed unanimously.

President Sands presented the Baker Tilly Engagement Letter Agreement and System Development Charges (SDC) of not to exceed \$12,000.00 for the sewer and water utility availability fee. After no further questions about it, President Sands made a motion to approve the Engagement Letter Agreement and System Development Charges (SDC), Vice President Scheer seconded, and the motion passed unanimously.

Deputy Clerk Jennifer Bonewitz requested the write off uncollectible utility accounts in the amount of \$68.38. Vice President Scheer motioned to approve this, Councilwoman Humphries seconded, and the motion was passed unanimously.

Last on the agenda was the presentation of bills for payment. Councilman Humphries moved to pay the bills as listed on the allowance of claims payable voucher of \$472,860.29 and utility adjustments of \$125.31. Vice President Scheer seconded, and the motion was approved unanimously.

President Sands moved to adjourn the meeting, Vice President Scheer seconded, and the motion was duly adopted.

Respectfully submitted,

Jennifer Bonewitz

Jennifer Bonewitz, Deputy Clerk Treasurer

Council Approve:

Ammanda P Sands

Allyssa

Terri L. Edmiston

B. E. Hrygl
