

**October 3, 2023**

## **Roanoke Town Council Meeting Minutes**

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, October 3, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott, and Councilman Brian Humphries. Councilman Nick Scheer was absent. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, and Clerk Treasurer Sarah Milton.

Councilwoman Abbott moved to approve the regular meeting minutes of September 5, 2023, as written. Councilman Humphries seconded, and the motion passed unanimously.

President Sands closed the regular meeting and opened the Budget Adoption Hearing. President Sands moved to adopt the 2024 Budget by passing Ordinance 2023-08 as advertised (\$2,218,748.00), Councilwoman Abbott seconded, and the motion was approved 3-0 with Vice President Meitzler abstaining. President Sands then closed the Adoption Hearing and reopened the regular meeting.

Huntington County Surveyor, Jerry Meehan, provided pictures of the completed drainage project for the Roanoke #2 (American Legion) Drain. He then requested payment for the previously agreed 1/3 cost of the project (approved on March 7, 2023, to Kindler Landscaping \$941.66 and Tri-County Excavating \$8,266.67). Vice President Meitzler made a motion to pay Kindler Landscaping and Tri-County Excavating on the previously agreed costs, Councilwoman Abbott seconded, and the motion passed unanimously.

Homeowners Jeff & Connie Baumgardner updated Council regarding the Continuous Enforcement Order which states the roof to be completed, the solarium area completely enclosed and inspection by the DCD office be done by October 3, 2023 at 184 W. Second Street. They stated that they have been working on cleaning out the basement but are not in compliance with the Continuous Enforcement Order. President Sands proposed giving an additional 30 days for the roof to be repaired/replaced, the exterior wall built back up and the foundation shored up or Council will impose a \$5,000 fine or order for demolition. Vice President Meitzler moved to extend the Order of Enforcement until the next meeting, November 7, 2023 for the roof to be repaired/replaced, the exterior wall built back up and the foundation shored up. The DCD shall be called for an inspection. President Sands seconded, and it was passed unanimously. They shall appear at the November 7, 2023 Council Meeting at 6:00pm to give an update on the progress of the work completed.

Chamber President, Curtis Smith, submitted the Christmas in the Village Special Event Application for December 1-2, 2023. President Sands made a motion to approve the Christmas in the Village Special Event Application, Vice President Meitzler seconded, and the motion passed unanimously. Chamber President Smith then requested to move the sound system that is currently in the rented portion of 126 N Main St to the weight room that is used by the Roanoke Volunteer Fire

Department. Since there were no concerns from the RVFD, Council's consensus was that there was no issue with moving the sound system.

Vice President Meitzler stated that the roof on the Seminary Street Park bathrooms needed repairs and provided quotes from Bill's Roofing & Siding in the amount of \$4,566.61 and Bone Dry in the amount of \$2,095.13. He received no response from McGuff Roofing. Councilman Humphries made a motion to accept the quote from Bone Dry for \$2,095.13, Councilwoman Abbott seconded, and the motion passed unanimously.

After reviewing the on-line poll and finding that most Roanoke residents preferred Trick-or-Treating to be on Saturday, Council's consensus was that Trick-or-Treating would take place from 5-8pm on October 28, 2023.

President Sands read the letter that DLZ had written to IDEM requesting a one-time extension on the Lagoon Closure. The new due date for the closure would be December 2, 2024. President Sands made a motion to approve the extension letter and send to IDEM, Councilwoman Abbott seconded, and the motion passed unanimously.

Clerk-Treasurer Milton submitted Wayne Asphalt's pay app #3 in the amount of \$93,700.37 for the Main & Vine Street parking lot to Huntington County Commissioners. Clerk-Treasurer Milton stated that partial payment (\$40,754.38) will be received from the county on October 18, 2023, and requested to pay Wayne Asphalt the full invoice amount that same day. Councilman Humphries made a motion to allow payment of Wayne Asphalt's pay app #3 in the amount of \$93,700.37 as soon as the town receives the partial funds from the county, Vice President Meitzler seconded, and the motion passed unanimously. Clerk-Milton mentioned that the Roanoke Town Hall office would be closed October 10<sup>th</sup> – 13<sup>th</sup>, 2023.

Last on the agenda was the presentation of bills for payment. Councilwoman Abbott moved to pay the bills as listed on the allowance of claims payable voucher of \$540,796.51 and utility adjustments of \$67.62. Vice President Meitzler seconded, and the motion was approved unanimously.

Councilwoman Abbott then moved to adjourn the meeting. President Sands seconded, and the motion was duly adopted.

Respectfully submitted,



Sarah Milton, Clerk-Treasurer

Council Approve:

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Dave Mutha

Brian & Holly