

October 1, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, October 1, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Mandy Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also, present were Town Marshall Jim Wood, Deputy Town Marshall Grant Baumgartner and Clerk Treasurer Sarah Milton.

Vice President Scheer made a motion to approve the September 25, 2024, special meeting minutes as written, Councilwoman Edmiston seconded, and the motion passed unanimously.

President Sands closed the regular meeting and opened the Budget Adoption Hearing. President Sands moved to adopt the 2025 Budget by passing Ordinance 2024-06 as advertised in the amount of \$2,750,657.00, Councilwoman Weigelt seconded, and the motion was approved unanimously. President Sands closed the Adoption Hearing.

President Sands then opened the Public Hearing for the wastewater infrastructure, which will include improvements to the wastewater treatment plant and the main pump station. This public hearing is required by SRF as the project will be funded through a CWSRF loan. DLZ Engineer Holly Miller presented the Preliminary Engineering Report. A resident asked if the rate increase from 2023 covered these projects. After clarifying that the rate increase from 2023 covers project #1 lift station and project #2 lagoon, and with no other questions, President Sands closed the Public Hearing and reopened the regular meeting.

DLZ Engineer, Casey Erwin gave an update to Council regarding the current projects and introduced the Wastewater Supplement Agreement showing a revised cost of \$590,400.00. After some discussion, President Sands motioned to approve the Wastewater Supplement Agreement as presented, Councilman Humphries seconded, and the motion passed unanimously. President Sands made a motion to approve the Notice of Award to API Construction Corp for \$1,992,320.00 dated June 28, 2024, Councilwoman Weigelt seconded, and the motion passed unanimously.

Biggs representative, Nick Koons, requested to add 3-4 new sewer taps for potential new homes on Clark Street. President Sands stated that there are no sewer taps available as the town is already over capacity. Koons then presented information on the IFA (Indiana Finance Authority) – Residential Housing Infrastructure Assistance Program with application and asked Council to consider applying for the Biggs Inc - Roanoke Station project as funds must be awarded to a municipality. Presidents Sands stated they will review the information.

As requested by Council, Lochmueller Group Engineer, Anthony Goodnight presented potential options for regionalization – Aqua Indiana, Fort Wayne City and Huntington City – with Fort Wayne City being the only viable option. Mr. Goodnight also confirmed with SRF that grant funds or zero interest loans would only be considered if the Town decided to regionalize. After discussion, Council’s consensus was for Mr. Goodnight to research costs of connecting to Fort Wayne City for wastewater before Council decided on the future of a new wastewater treatment plant.

Huntington Area Recreation Trail Association representative, Jodi Coblentz, and Rolling into Roanoke’s, Rick Fischer, returned to request funding for a kiosk, trail signs and repair station near the Main/Vine Parking lot. No additional quotes were provided, however, after Mr. Fischer and Superintendent of Operation Popplewell offered to install the signs, the new estimated cost of the project would be around \$8,500.00. Mr. Fischer asked for Council to approve \$2,700.00 towards the bike pump repair station and Rolling into Roanoke would fund up to \$6,000.00 of the remaining project. After some discussion, Councilwoman Weigelt made a motion to approve not to exceed \$2,865.02 from the ARPA Fund towards the bike pump repair station at the parking lot of Main/Vine. This would need to be completed and paid directly to the vendor by the end of 2024. Vice President Scheer seconded, and the motion passed unanimously.

Councilman Humphries asked Council if they had any questions regarding the Roanoke Volunteer Fire Department quarterly reports. Vice President Scheer stated that there needs to be further discussions regarding a more detailed contract for 2025.

President Sands introduced Resolution 2024-07 CWSRF Loan Program Signatory Authorization which would authorize President Sands to make application for a SRF Loan and provide the program with additional information. After there were no questions, Vice President Scheer made a motion to pass Resolution 2024-07 as presented, Councilwoman Weigelt seconded, and the motion passed unanimously. President Sands then presented Ordinance 2024-08 Amending Parking Ordinance to add limitations of stopping, standing or parking a vehicle adjacent to any school property. Vice President Scheer made a motion to pass Ordinance 2024-08, on the same day as introduced, Councilwoman Weigelt seconded, and the motion passed unanimously. Lastly, President Sands made a motion to approve the financial commitment for federal funding application that requests the Federal Highway Safety Program to replace the flashing signs at the intersections of Main & Vine, Main and 2nd and Vine & school crossings in 2026. Councilman Humphries seconded, and the motion passed unanimously. The Town of Roanoke’s MVH Restricted Fund will pay the local amount of \$68,000.00 for the project, if the federal funds are awarded. The total project cost is \$680,000.00.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of

\$196,025.75 and utility adjustments of \$95.68. Vice President Scheer seconded, and the motion was approved unanimously.

President Sands moved to adjourn the meeting, Vice President Scheer seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT

Sarah Milton, Clerk-Treasurer

Council Approve:

Ammanda R Sands

[Signature]

Jerry R. Edmiston

[Signature]
