

September 5, 2023

## Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, September 5, 2023, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were President Amanda Sands, Vice President Dave Meitzler, Councilwoman Joan Abbott, Councilman Nick Scheer (by phone), and Councilman Brian Humphries. Also present were Town Marshal Jim Wood, Deputy Town Marshal Grant Baumgartner, Superintendent of Operations Aaron Popplewell and Clerk Treasurer Sarah Milton.

Councilwoman Abbott moved to approve the regular meeting minutes of August 1, 2023, as written. Councilman Humphries seconded, and the motion passed unanimously.

President Sands next closed the Town Council meeting, opened the Public Hearing, and introduced Ordinance 2023-08 Town of Roanoke Budget 2023-2024. Clerk-Treasurer Milton posted the budget on-line on August 18, 2023, posted a copy at the Town Hall as well as e-mailed to Town Council for review. Clerk-Treasurer Milton stated the website to find the budget details. The Adoption Hearing will take place October 3, 2023. President Sands closed the Public Hearing and re-opened the Town Council meeting.

The ABP Rodeo Company submitted the Roanoke Rodeo Special Event Application for the event on September 10, 2023. President Sands made a motion to approve the Roanoke Rodeo Special Event Application, Councilwoman Abbott seconded, and the motion passed unanimously.

Rolling into Roanoke's Rick Fischer presented a check to the Town for \$20,000.00 for new playground equipment. Vice President Meitzler stated that with this donation, the Town was half-way to its goal for the new playground equipment.

Resident Tim McCoy requested that the Town install automatic electric dryers in all its facilities. President Sands stated they would investigate it. Chamber President Curtis Smith requested to hang a banner at the corner of Main Street and Second Street to advertise Renaissance in Roanoke. Council approved.

Superintendent of Operations Popplewell gave his report to Council presenting a quote from BL Anderson for the communication line on Well Pump #4 in the amount of \$4,033.40. Vice President Meitzler made a motion to approve the purchase from BL Anderson for the repair in the amount of \$4,033.40, Councilwoman Abbott seconded, and the motion passed unanimously.

Superintendent Popplewell stated that the trash contract ends in December 2023 and asked Council if they would like to extend the contract with Republic Services by one year or start the bidding process for a new trash & recycling contract. The Council's consensus was to bid out a new trash & recycling contract.

Superintendent of Operations Popplewell then gave an update on the Seminary Street and Main & Vine Street parking lot projects. The north side of Seminary

Street will be paved the week of September 11, 2023. Once this is complete, the contractors will start the reconstruction of the south side. The parking lot at Main & Vine Street has started and should be completed in about three weeks.

Councilman Humphries stated that the Jackson Township Advisory Board had met and discussed the Baker Tilly proposals regarding the Fire Territory with the Town of Roanoke. The board voted unanimously to reject moving forward with either proposal as well as the possibility of any Fire Territory at this time.

Vice President Meitzler asked for permission to pay K & M Asphalt an additional \$495.00 for pickle ball court lines. Vice President Meitzler's previous request for \$17,490.00 only included lining one tennis court with pickle ball lines and not two. Councilwoman Abbott made a motion to pay the additional \$495.00 to K & M Asphalt for lining the second tennis court for a total of \$17,985.00, Councilman Humphries second and the motion passed unanimously.

Clerk-Treasurer Milton submitted Wayne Asphalt's pay app #2 in the amount of \$40,838.12 for the Main & Vine Street parking lot to Huntington County Commissioners. Clerk-Treasurer Milton stated this payment will be received from the county on September 20, 2023, and requested to pay Wayne Asphalt the same day. President Sands made a motion to allow payment of Wayne Asphalt's pay app #2 in the amount of \$40,838.12 as soon as the town receives the funds from the county, Councilwoman Abbott seconded, and the motion passed unanimously. Clerk-Treasurer Milton stated that she had a request from a resident regarding setting Trick-or-Treating hours for Halloween. After some discussion, the Council agreed to make this decision at the next Council meeting.

Last on the agenda was the presentation of bills for payment. Councilwoman Abbott moved to pay the bills as listed on the allowance of claims payable voucher of \$462,242.52 and utility adjustments of \$300.00. President Sands seconded, and the motion was approved unanimously.

Councilwoman Abbott then moved to adjourn the meeting. Vice President Meitzler seconded, and the motion was duly adopted.

Respectfully submitted,



Sarah Milton, Clerk-Treasurer

(SIGNATURES ON 3<sup>RD</sup> PAGE)

Council Approve:

Amanda D Sands

---

Dave Matthei

---

Joan Abbott

---

Bruce S. Hays

---

---