

September 2, 2025

## Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, September 2, 2025, at 6:00 P.M. in accordance with Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Amanda Sands, Vice President Nick Scheer, Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also present were Town Marshal Jim Wood, Deputy Marshal Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Vice President Scheer moved to approve the August 5, 2025, Council meeting minutes as written, President Sands seconded, and the motion passed unanimously.

Vice President Scheer moved to approve the August 25, 2025, Executive Session meeting minutes as written, President Sands seconded, and the motion passed unanimously.

Kim Hostetler of the Huntington County Department of Community Development introduced Ordinance 2025-06 (via phone) which if passed, would reclassify ½ of 10549 N. Roanoke Road from Residential to General Business. The other ½ is already classified as General Business. After some discussion, President Sands made a motion to pass Ordinance 2025-06, on the same day as its introduction, Councilwoman Edmiston seconded, and the motion passed 4-1 with Councilwoman Weigelt voting against.

Lochmueller Group presented a 30% plan update on the Wastewater Treatment Plant. There has been no official word regarding the Read 2.0 grant, but it does not look promising.

SME Engineering's Senior Project Consultant Stephen Zins presented a proposal for their services offering to take a different approach by revising the plan to close Lagoon #2. This would require a \$5,000.00 retainer. President Sands made a motion to move forward with SME Engineering with the \$5,000.00 retainer pending a purchase order and prepayment invoice relating to the purchase order as stated in Town of Roanoke's Ordinance 2023-11. Vice President Scheer seconded, and the motion passed unanimously. Councilwoman Weigelt then made a motion for Superintendent Popplewell to inform DLZ Engineering to halt all services regarding Lagoon #2 project, President Sands seconded, and the motion passed unanimously.

USI Consultants' representative, Beth Johnson, presented the Financial Commitment Letter for the 2026 Community Crossing Matching Grant. The estimated cost is \$445,600.00 and with the 80/20 match, the Town of Roanoke's financial commitment would be \$89,120.00 to mill & resurface ten partial roads in Town. President Sands made a motion to sign the Financial Commitment

Letter for the 2026 Community Crossing Matching Grant, Vice President Scheer seconded, and the motion passed unanimously.

President Sands next closed the Town Council meeting and opened the Public Hearing for the Town of Roanoke 2026 Budget. Clerk-Treasurer Milton introduced Ordinance 2025-05 Town of Roanoke 2026 Budget and stated the budget amount is \$3,313,179. Also, the budget was posted online on August 8, 2025, and was posted at the Town Hall as well as e-mailed to Town Council for review. Clerk-Treasurer Milton stated the Adoption Hearing will take place October 7, 2025. After no question or comments, President Sands closed the Public Hearing and re-opened the Town Council meeting.

Resident Chris Snyder of Claybrooke HOA revisited the request to have the Town pay for the electricity of the lights in their housing addition. After some concerns by Council, Councilwoman Weigelt made a motion that the Town does not pay for any additional housing addition's electricity, President Sands seconded, and the motion passed unanimously.

The Roanoke Volunteer Fire Department requested to donate their outdated air packs to Huntington County Community Schools. Council had no issues with this request.

Superintendent of Operations Popplewell presented a quote for light poles for the lighting project at the park for \$11,592.00. The quote includes fourteen 55' poles. Councilwoman Weigelt made a motion to approve the purchase of the light poles, Councilman Humphries seconded, and the motion passed unanimously. The next Park Board meeting is September 9, 2025, at 6:00pm.

Town Marshal Wood stated that the Veterans Memorial Dedication is scheduled for September 3, 2025 at 5:30pm at Main and Second Streets.

Superintendent of Operations Popplewell presented a change order from Green Asphalt & Paving for \$367.00. Councilwoman Weigelt made a motion to approve the additional payment of \$367.00, Councilman Humphries seconded, and the motion passed unanimously. Superintendent Popplewell requested approval of API Construction Pay App #5 in the amount of \$110,849.32 for Wastewater Project #1 Main Pump Lift Station Replacement. President Sands motioned to approve API Construction Pay App #5 for \$110,849.32, Vice President Scheer seconded, and the motion passed unanimously.

Councilman Humphries stated that the Beautification Foundation wants to apply for a grant to replace the trees and do electrical work on Main Street. The estimated cost is \$60,000.00. They need a letter from the Town to be able to apply for the grant. Consensus was for Councilman Humphries to write the letter and for President Sands to sign.

President Sands stated that following the Town Council Meeting on August 5, 2025, Council received an order from the Huntington County Drainage Board demanding the old foot bridge at Roanoke Park be removed or raised by November 1, 2025, or they would have it removed at the Town's expense.

President Sands stated that the Town’s attorney has filed an appeal to this order on August 29, 2025 (35C01-2508-MI-000870).

Clerk-Treasurer Milton requested that Council decide when trick-or-treating would take place. Council’s consensus was that Town of Roanoke Trick-or-Treating would take place on Friday, October 31, 2025, from 5-8pm.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of \$508,939.82 and utility adjustments of (\$229.83), Vice President Scheer seconded, and the motion passed unanimously.

President Sands moved to adjourn the meeting, Councilwoman Weigelt seconded, and the motion was duly adopted.

*Note: These minutes are a summary of actions taken at the Town of Roanoke Council meeting. The full video archive of the meeting is available for viewing at <https://www.youtube.com/@TownofRoanoke> for as long as this media is supported.*

Respectfully submitted,

*Sarah Milton, CT*  
Sarah Milton, Clerk Treasurer

Council Approve:

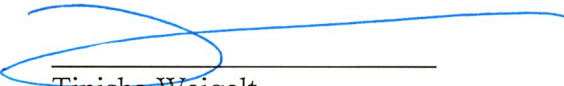
*Auth L Schen*  
*Terri L. Edmiston*  
*Ben E. [Signature]*

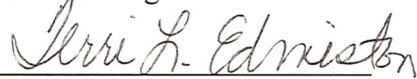
**EXECUTIVE SESSION MINUTES – SEPTEMBER 22, 2025  
TOWN COUNCIL OF THE TOWN OF ROANOKE, INDIANA**

The Town Council of the Town of Roanoke, Indiana, as authorized by applicable statute, specifically Indiana Code 5-14-1.5-6.1, met in executive session in the in the Town Hall Building, 141 W. Third Street, Roanoke, Indiana 46783 on Monday, September 22, 2025, for the following statutorily authorized purpose: To discuss the initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

The meeting began at 5:00p.m. and ended at 5:35p.m. It is certified that no subject matter was discussed other than those specifically allowed and referenced above.

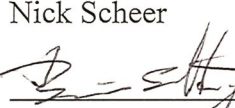
APPROVED: .

  
\_\_\_\_\_  
Timisha Weigelt

  
\_\_\_\_\_  
Terri Edmiston

\_\_\_\_\_  
Mandy Sands (President)

  
\_\_\_\_\_  
Nick Scheer

  
\_\_\_\_\_  
Brian Humphries

ATTEST:

By:   
\_\_\_\_\_  
Sarah L. Milton  
Clerk-Treasurer