

September 3, 2024

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited, and the Roanoke Town Council convened on Tuesday, September 3, 2024, at 6:00 P.M. in accordance with this Council's rules, appropriate notices, and applicable laws. Those present from the Council were Council President Mandy Sands, Vice President Nick Scheer (late), Councilman Brian Humphries, Councilwoman Tinisha Weigelt and Councilwoman Terri Edmiston. Also, present were Town Marshal Jim Wood, Deputy Town Marshall Grant Baumgartner, Superintendent Aaron Popplewell and Clerk Treasurer Sarah Milton.

Councilman Humphries made a motion to approve the August 6, 2024, regular meeting minutes as written, Councilwoman Weigelt seconded, and the motion passed unanimously.

Kim Hostetler of the Huntington County Department of Community Development was present to introduce Ordinance 2024-07 which would adopt a text amendment to the UDO to place a moratorium on solar energy systems within the Town of Roanoke. After President Sands stated that there is not enough land to place a solar system inside the Town, Ms. Hostetler stated the reason for the request is in the case that the Town would consider a voluntary annexation. President Sands made a motion to pass Ordinance 2024-07, on the same day as its introduction, placing a moratorium on solar energy in the Town of Roanoke, Councilman Humphries seconded, and the motion passed 3-1 with Councilwoman Weigelt voting against.

Huntington Area Recreation Trail Association representative, Jodi Coblenz, requested permission & funding for a kiosk, trail signs and repair station near the Main/Vine Parking lot. The approximate cost of the Kiosk is \$7,000.00, Repair Station \$2,500.00 - \$3,000.00 and wayfinding signs \$2,000.00. After discussion, Council requested she come back to the Council meeting on October 1st with exact cost so they could discuss.

USI Consultants' representative, Beth Johnson, presented a Title 6 ADA Compliant on-call agreement in the amount of \$20,000.00. USI Consultants would develop an ADA Transition Plan and Title IV Implementation Plan for the Town to be completed by December 1, 2024. President Sands made a motion to approve the on-call agreement for \$20,000.00, Vice President Scheer seconded, and the motion passed unanimously. This plan is required for both state and federal funding.

USI Consultants' representative, Beth Johnson, then presented an on-call agreement for an Asset Management Plan (2024 Minor and 2025 Major Pavement) in the amount of \$13,000.00. USI Consultants would update the certified 2023 plan for 2024 and create a 2025 plan which will be completed by December 1, 2025. President Sands made a motion to approve the on-call agreement for \$13,000.00, Councilman Humphries seconded, and the motion

passed unanimously. This plan is required yearly to apply for the Community Crossing Matching Grant.

Casey Erwin from DLZ was present to give an update to Council regarding the Lagoon and Lift station projects. He presented a letter written to IDEM requesting a one-year extension (until 12/2025) for the Lagoon to be closed and stated IDEM is aware the letter is coming. President Sands motioned to approve the letter to be signed and submitted, Councilwoman Weigelt seconded, and the motion passed unanimously.

The Lochmueller Group Engineer, Anthony Goodnight presented four options for a new wastewater plant: Oxidation Ditch \$18,735,000, Aeromod \$19,548,000, 3 Tanks SBR \$16,366,000 and 2 Tanks SBR \$15,494,000. After going over the pros and cons of each option, Mr. Goodnight requested to submit the intent to explore to the RDA regarding READI 2.0 Grant, stating that the project does fit one of the four pillars to apply. Councilwoman Weigelt made a motion to move forward with the intent to explore, President Sands seconded, and the motion passed unanimously. Council will review the options for the new wastewater treatment plant, contact Baker-Tilly regarding rate options and schedule a Special Meeting in a couple of weeks to decide which direction to go.

The ABP Rodeo Company & Roanoke Fire Department submitted the Roanoke Rodeo Special Event Application for the event on September 8, 2024. President Sands made a motion to approve the Roanoke Rodeo Special Event Application, Councilwoman Edmiston seconded, and the motion passed unanimously.

President Sands next closed the Town Council meeting and opened the Public Hearing for the Town of Roanoke 2025 Budget. Clerk-Treasurer Milton introduced Ordinance 2024-06 Town of Roanoke 2025 Budget and stated the budget amount is \$2,750,657.00. Also, the budget was posted on-line August 7, 2024, and was posted at the Town Hall as well as e-mailed to Town Council for review. Clerk-Treasurer Milton stated the Adoption Hearing will take place October 1, 2024. After no question or comments, President Sands closed the Public Hearing and re-opened the Town Council meeting.

Park Board President, David Meitzler presented quotes for new tables & benches at the park. The Treetop quote was for 2 benches & 5 tables (including a handicapped table) for \$8,673.58, Midstates quote was for \$4,175.00 for 2 tables and Park Tables quote was \$4,539.80 for 2 benches and 2 tables. Councilwoman Weigelt made a motion to accept the Treetop quote for \$8,673.58, Council President Sands seconded, and the motion carried unanimously. Park Board President Meitzler stated that the next Park Board meeting will take place September 11, 2024, at 6:30pm at Town Hall.

Superintendent Popplewell gave his report to the Council stating the assembly and installation of the sign at Main & Vine Streets should be completed by September 13, 2024. Then Superintendent Popplewell presented a quote from JB Tree for tree removal & trimming at Roanoke Park and in Town for a cost of \$6,750.00 plus \$200 per stump grinding. Vice President Scheer made a motion to accept the JB Tree quote including the stump grinding, President Sands

seconded, and the motion passed unanimously. Superintendent Popplewell also presented two quotes for resurfacing of the street on Miami Trail. Greens Asphalt quote was \$9,250.50 and Huntington Asphalt quote was \$6,450.00. President Sands made a motion to approve the Huntington Asphalt quote for \$6,450.00 to be paid out of Local Road & Street Fund, Councilwoman Weigelt seconded, and the motion passed unanimously.

Councilwoman Edmiston stated that although the school traffic at Roanoke Elementary School/Vine Street has improved, there continues to be an issue. Marshal Wood suggested creating an Ordinance that wouldn't allow cars to park, stand or stop on Vine Street. Council asked Clerk-Treasurer Milton to work on an Ordinance.

Councilman Humphries stated that Fire Chief Brandon Taylor had requested to use the Town's Kubota to use at the rodeo. Council didn't have an issue with this request but asked that he sign the Town's Release and Waiver of Liability form prior to borrowing it.

President Sands asked for a consensus on whether Council had any interest in the Town Hall and Public Safety building being located across US Hwy 24 as well as if the Wastewater Treatment project be included in the READI 2.0 Grant application with the Roanoke Station project or for it to be submitted separately. Council agreed that they would not like to see the Town Hall or Public Safety building located across US Hwy 24 and that the Wastewater Treatment project be submitted separately than the Roanoke Station development presented by Kevan Biggs at the August 6, 2024 Council meeting.

President Sands started discussion regarding water usage for the Roanoke Museum. Clerk-Treasurer Milton discovered that the Roanoke Museum had not been charged for water since November 30, 2010, and could not find an agreement in the meeting minutes. Councilwoman Edmiston stated that the board members believe there was a 'hand-shake agreement'. Council's concerns were if you make agreement with one non-for-profit, you will need to make it for all which would include a huge loss of income for the Town. President Sands made a motion to start billing the Roanoke Museum for monthly water usage, Vice President Scheer seconded, and the motion carried with Councilwoman Edmiston abstaining.

Clerk-Treasurer Milton requested that Council decide when trick-or-treating would take place after being asked multiple times. Council's consensus was that Town of Roanoke Trick-or-Treating would take place on Thursday, October 31, 2024, from 5-8pm.

Last on the agenda was the presentation of bills for payment. President Sands moved to pay the bills as listed on the allowance of claims payable voucher of \$274,833.38 and utility adjustments of -\$1,173.01. Vice President Scheer seconded, and the motion was approved unanimously.

President Sands moved to adjourn the meeting, Councilwoman Weigelt seconded, and the motion was duly adopted.

Respectfully submitted,

Sarah Milton, CIT

Sarah Milton, Clerk-Treasurer

Council Approve:

Amanda D Sands

Abel D. L.

Terri L. Edmiston

[Signature]

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